



# OAMCCC

## OAMCCC 2019 SPRING CONFERENCE – HOTEL INFORMATION

The 2019 Spring Conference for the Ohio Association of Municipal/County Court Clerks will be held on May 21<sup>st</sup> – 24<sup>th</sup>, 2018 at the Embassy Suites-Airport.

Your web page address for reservations is:

<http://embassysuites.hilton.com/en/es/groups/personalized/C/CMHATES-S9C-20190521/index.jhtml>

Group Name: Ohio Association of Municipal County Court Clerks  
Check-in: 21-May-2019  
Check-out: 24-May-2019  
Hotel Name: Embassy Suites, Airport  
Hotel Address: 2886 Airport Drive  
Columbus, Ohio 43019  
Phone Number: 614-536-0500

Room Rate: \$139 per night plus tax

Reservations: All confirmed reservations will be held until 3:00 p.m. on the scheduled arrival date unless specifically designated as guaranteed. A guarantee may take the form of an advance deposit for the first night's lodging, and appropriate valid credit card number and expiration date. **Reservations must be received on or before 1:00 p.m. Sunday, April 21, 2019 (cut-off date).** Reservation requests received after the cut-off date will be based on availability at the Hotel's prevailing rates. Please be sure to identify yourself with the OAMCCC. You must indicate that a tax exempt form will be supplied with your payment when you make a reservation. Tax exempt forms must be shown at check-in and will only be accepted if you pay by government check or government credit card. The tax exempt form and the form of payment must be the same entity. If you pay by personal check or personal credit card you will be charged tax. Please only register for the number of rooms that you need. **If you reserve a room and need to cancel your reservation, make sure you contact Cindy Dinovo before contacting the Embassy in order to cancel so the room can be placed back in the available rooms otherwise another court may not be able to take advantage of the group rate. Ultimately it is your responsibility to make the cancellation.**

Check-In Time: 4:00 p.m.

Check-Out Time: 12:00 noon

Cancellation Policy: Cancellation policies may vary depending on the rate or dates of your reservation. Please refer to your reservation confirmation to verify your cancellation policy. If you need further assistance, call the hotel directly or contact customer service. Alternatively, you can cancel your reservation online.

Parking: Complimentary